

## passport\_requirements

### PROOF OF U.S. CITIZENSHIP

[http://travel.state.gov/passport/get/first/first\\_830.html](http://travel.state.gov/passport/get/first/first_830.html)

All documentation submitted as evidence of U.S. Citizenship will be returned to the applicant. Evidence documents will either arrive with the issued passport or in a separate mailing to the applicant. You may prove U.S. Citizenship with any one of the following:

- Previous U.S. Passport (mutilated, altered, or damaged passports are not acceptable as evidence of U.S. citizenship.)
- Certified birth certificate issued by the city, county or state

NOTE: A certified birth certificate has a registrar's raised, embossed, impressed or multicolored seal, registrar's signature, and the date the certificate was filed with the registrar's office, which must be within 1 year of your birth. Please note that some short (abstract) versions of birth certificates may not be acceptable for passport purposes.

- Consular Report of Birth Abroad or Certification of Birth
- Naturalization Certificate
- Certificate of Citizenship

FOR MINORS UNDER THE AGE OF 16: The citizenship evidence submitted for minors under the age of 16 must list both parents' names. Read more information on the citizenship requirements for minors under the age of 16.

### PROOF OF IDENTITY

[http://travel.state.gov/passport/get/first/first\\_830.html](http://travel.state.gov/passport/get/first/first_830.html)

You may prove your identity with any one of these, if you are recognizable:

- Previous U.S. passport (mutilated, altered, or damaged passports are not acceptable as proof of identity.)
- Naturalization Certificate
- Current, valid
- Driver's license
- Government ID: city, state or federal
- Military ID: military and dependents

NOTE: Your Social Security Card does NOT prove your identity. If none of these are available, you will need:

- Some signature documents, not acceptable alone as ID  
(ex: a combination of documents, such as your Social Security card, credit card, bank card, library card, etc.) AND

- A person who can vouch for you. He/she must:
  - Have known you for at least 2 years,
  - Be a U.S. citizen or permanent resident,
  - Have valid ID, and
  - Fill out a Form DS-71 in the presence of a passport agent.

FOR MINORS UNDER THE AGE OF 16: Each minor child shall appear in person. Both parents or legal guardians must present evidence of identity when they apply for a minor under the age of 16. Read more information on the identity requirements for minors under the age of 16.

### TWO (2 X 2) PHOTOS

[http://travel.state.gov/passport/get/first/first\\_830.html](http://travel.state.gov/passport/get/first/first_830.html)

Your photographs must be:

- 2x2 inches in size

- Identical
- Taken within the past 6 months, showing current appearance
- Color
- Full face, front view with a plain white or off-white background
- Between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head
- Taken in normal street attire
- Uniforms should not be worn in photographs except religious attire that is worn daily.
- Do not wear a hat or headgear that obscures the hair or hairline.
- If you normally wear prescription glasses, a hearing device, wig or similar articles, they should be worn for your picture.
- Dark glasses or nonprescription glasses with tinted lenses are not acceptable unless you need them for medical reasons. A medical certificate may be required.

## FEES

### Passport Book:

- Adult (16 yrs & older)           \$135
- Minors (Birth &ndash; 15 yrs)       \$105
- Adult Renewal                   \$110

### Passport Card:

- Adult (16 yrs & older)           \$55
- Minors (Birth &ndash; 15 yrs)       \$40
- Adult Passport Book Holders   \$30

If you apply for both documents at the same time, Cost for First Time Applicants:

- Adult (16 yrs & older)           \$165
- Minors (Birth &ndash; 15 yrs)       \$120

Expedite Service:                   \$ 60

For Overnight Delivery, please submit:

- A check or money order for \$14.85 for sending application and
- One (1) express mail stamp for returning passport

File Search Fee:                   \$150

Additional Visa pages:           \$82