

INSTRUCTIONS FOR REGULAR PROCESSING (4 to 6 weeks)

OFFICE HOURS: 8:30AM TO 4:00 PM MONDAY THRU FRIDAY

Adult \$145 (16-older) Adult Renewal \$110 (16-older on old pp) Minor \$115(1st & Re-apply under 16)
For Persons wanting the PP CARD you should add \$30 for ages 16 and older and \$15 for under age 16.

Card only Fees (WITHOUT APPLYING FOR A PASSPORT) Adult \$65 & Minors \$50

****INSTRUCTIONS FOR EXPEDITE SERVICE BELOW 2 TO 3 WEEKS OR LESS****

Use regular fee listed above, then add the below lines:

- ❖ Additional **\$60.00** (Per Person) to the Passport Fee
- ❖ **STAMPS-Flat Rate Express (\$25.50) or Priority (\$7.35) Purchase @ Post Office-** Can be used for one or more persons applying in that group.
- ❖ **Postal, Bank Money Order or personal check PER PERSON for EXPRESS RETURN is \$15.89**, HOWEVER
- ❖ **PRIORITY MAIL RETURN -NO CHARGE** **TURN OVER FOR MORE INFORMATION**

THINGS YOU NEED TO KNOW

(340) 773-6449

PAYMENTS BEING MADE HERE IN THE VIRGIN ISLANDS USING A CHECK OR MONEY ORDER SHOULD BE MADE TO THE:

GOV'T OF THE V.I.

PAYMENT: CASH, CHECKS, DEBIT, CREDIT (NO AMEX OR DISCOVER)

THE MONEY ORDER OR CHECK FOR \$15.89 (EXPRESS RETURN) SHOULD BE MADE OUT TO THE:

DEPARTMENT OF STATE