



OFFICE OF THE LIEUTENANT GOVERNOR
DIVISION OF THE TAX COLLECTOR

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1105 King Street • Christiansted, Virgin Islands 00820 • 340.773.6449 • Fax 340.719.2355

DOCUMENT REQUEST

12-CHARACTER PARCEL ID#: _____ DATE: _____

PROPERTY ADDRESS DESCRIPTION: _____

REGISTERED IN THE NAME OF: _____

LETTER REQUESTED BY: _____ EMAIL: _____

TELEPHONE NO.: _____ DESIRED OFFICE OF PICKUP: STT _____ STX _____ STJ _____

MAILING ADDRESS: _____ VIA MAIL

Quantity	Description	Unit Price	Total
	Tax Bill Reprint	\$2.00	
	Paid Receipt Reprint	\$4.00	
	Tax Status Report (3-5 Business Days)	\$15.00	
	Tax Clearance Certificate (3-5 Business Days)	\$25.00	
	Certificate Expedite Fee (2 Business Days)	\$ 100.00	

PLEASE DO NOT WRITE BELOW THIS LINE

Total \$ _____

CASHIER NAME: _____ RECEIPT #: _____

PAYMENT STAMP:

RESEARCHED BY: _____ RESEARCH DATE: _____